

MCDC Board of Directors
Meeting Minutes – OPEN
Friday 16 January 2026 In-Person and Via MS Teams

BOD Present: Matt McSavaney, Logan Ojermark, Jordan Whetstone, Chelsea Keeton, Kayla Daniel

MCDC Management: Rhonda Chambliss, Melissa Boylen

Other: 2 members in the room; 7 members online; 1 representing AS

Meeting Called to Order: 12:17 pm

President's Report

- Working to establish two meetings each month
- NAC Accreditation “spot-checks”
 - Would like to have these done in February
 - BoD will send findings to management team for corrective actions
 - ACTION: summarize findings and actions; share with membership in April
 - BoD will perform an informal review
 - Logan will lead; Kayla will support (Jordan, Matt to serve as back-up)
 - ACTION: Logan to plan/execute
- Staff & Family Survey Planning & Implementation
 - Not required to perform these annually, but would like to do one this year
 - Kayla to lead survey effort, supported by Delphine (Logan will help as well)
 - Next meeting, Matt would like a timeline for performing them
- Management Team Performance Plan Updates
 - Every management team member now has a performance plan for 2026
 - Bi-monthly check-ins have been established
- Hiring/Staffing Update
 - Business Management Update
 - Have had two Round 2 interviews
 - Open ACTION: update to operating manual to define roles/responsibilities
 - Classroom Updates
 - Filled Explorer A position

- Still looking for a Creeper A teacher
- Scheduling Fall Training Day
 - Scheduling constraints – management team has asked if we can move the training day to: 1. keep it where it is and not have the full management team, 2. Move it to the Tuesday, 9/8, after Labor Day, or 3. move it to Friday, 10/9 (Friday of fall break for school-age children)
 - Matt MOTIONS we make the fall training day Friday, 10/9/2026, and that we update the operating policy to defining the fall training day as part of the annual scheduling, taking into consideration local school fall breaks (Madison City, Huntsville City, and Madison County), and Columbus Day. Logan seconds. VOTE: 5 yeas (Delphine and Doug are not present), 0 nays, MOTION CARRIES
- Valentine’s Day Fundraiser
 - Looking to do a raffle similar to year’s past, with a gift card for a restaurant, flowers, chocolates, etc.
 - ACTION: By the next BoD meeting, Kayla is to socialize this fundraiser with membership.
 - ACTION: Matt is going to track down funding and liabilities/legalities of a babysitter.
- Pre-K Program Photo Fundraiser
 - Pre-C is hosting a photo mini-session to procure new scooter and bikes for the preschool playground. Can pay with cash or check.
 - If you do not want photos, Ms. Ari and Ms. Sybil will be sharing a link to the exact items they’re wanting to buy.
- ACTION: Rhonda and Melissa to put exit interviews into practice to understand why they’re leaving.
- ACTION: Matt to see if we can use the Exchange email or other mode of mass email to reach out to MSFC workforce. Trace will help with this and the signs around Center.
- ACTION: Develop a comprehensive advertisement strategy. Matt’s on point.

Meeting Adjourned: 1:38 pm