

**MCDC Board of Directors**  
**Meeting Agenda – General Membership Meeting**  
**Friday 5 December 2025 In-Person and Via MS Teams**

**BOD Present:** Matt McSavaney, Logan Ojermark, Jordan Whetstone, Doug Trent, Chelsea Keeton, Kayla Daniel, Delphine Duquette

**MCDC Management:** Rhonda Chambliss

**Membership:** 22 members

*Meeting Called to Order:* 12:05 pm

**President's Report**

- 3-Month Lookahead
  - December
    - General Membership Meeting (GMM) – Friday, 12/5 **VOTE**
    - Preschool Holiday Store – Wednesday, 12/10
    - Preschool Holiday Program – Thursday, 12/11
    - Classroom Parties – Friday, 12/12
    - Winter Spirit Week – Monday, 12/15 – Friday, 12/19
    - Christmas, Wednesday, 12/24 – Friday, 12/26 **CENTER CLOSED**
  - January
    - New Year's Day, Thursday, 1/1 **CENTER CLOSED**
    - Martin Luther King Day – Monday, 1/19 **CENTER CLOSED**
    - Class Picture Day – TBD
  - February
    - President's Day – Thursday, 2/26
    - Indoor Clean-up Day - TBD
  - March
    - Daylight Savings Begins – Sunday, 3/8
- Business Assistant Role
  - MSFC CFO recommended the MCDC board hire a person for this role in May 2023 during the CY2019-CY2020 audit
  - Consistent theme since 2012
  - This role addresses the systemic and structural needs by providing dedicated financial oversight, administrative support, and operational stability.

- Regarding a question from membership about using an outside company to perform this function and cost to membership: Looked at using BMSS versus having a part-time person in-house; cost is basically a wash. BMSS is not as responsive as someone in-house would be.
- Regarding a question from membership about backfilling this unique position should our strong candidate leave: professional growth paths for our teachers, floaters, etc., creating development opportunities within MCDC while supporting organizational sustainability.
- MOTION: Matt motions we allow meeting chat votes cast due to meeting running over and having to drop from the meeting. Logan seconds. All in favor. MOTION CARRIES
- MOTION: Matt motions we vote on the membership roll call vote proposed 2026 budget. Delphine seconds. Yeas: 25; Nays: 2; Abstain: 2 MOTION CARRIES

### **Secretary's Report**

- ACTION: Jordan to make sure to post minutes to website.

### **Treasurer's Report**

- Tuition account for 98% of annual income, while payroll accounts for 85% of out annual expenses.
- Maintaining the required cash reserves is the primary driver behind a balanced budget.
- Historical annual average enrollment is 90.7%. Assuming 91.5% average enrollment for FY26 budget.
- Proposing a \$20/week per room tuition increase.
  - 2.5% increase for staff for inflation/cost of living. MCDC staff wages start in the 75<sup>th</sup> percentile and have earning potential into the 90<sup>th</sup> percentile.
  - 85% of this increase will go to our staff.
  - Assuming a 7% increase for BCBS health plan.
  - Reserve funds increase with inflation rates.

### **Members' at Large Report**

- Holiday Season & Teacher Gratitude – please remember your teachers this holiday season.

### **MCDC Administrative Report**

- Actively interviewing for positions within our program. Have a couple of interviews and interest within the program as well.

*Meeting Adjourned:* 1:12 pm