

**MCDC Board of Directors**  
**Meeting Agenda – OPEN**  
**Thursday 28 August 2025 In-Person and Via MS Teams**

**BOD Present:** Matt McSavaney, Logan Ojermark, Jordan Whetstone, Doug Trent, Chelsea Keeton

**MCDC Management:** Rhonda Chambliss, Melissa Boylen

*Meeting Called to Order:* 11:32 pm

**President's Report**

- 3-Month Lookahead
  - August
    - Staff Training Day – Friday, 8/28 **CENTER CLOSED**
  - September
    - Labor Day – Monday, 9/1 **CENTER CLOSED**
    - Outdoor Clean-Up Day – Saturday, 9/27 (8am-12pm)
  - October
    - Columbus Day – Monday, 10/13 **CENTER CLOSED**
    - Fall Festival – Friday, 10/17 (5:30pm-7:30pm)
    - 3<sup>rd</sup> Annual Trunk-or-Treat – Friday, 10/31 (Time TBD)
    - Pre-K Pumpkin Patch Field Trip, TBD
    - Scholastic Book Fair, TBD
  - November
    - Veteran's Day – Tuesday, 11/11 **CENTER CLOSED**
    - Thanksgiving Lunch – Friday, 11/20 (11am)
    - Thanksgiving – Thursday, 11/27 – Friday, 11/28 **CENTER CLOSED**

**Treasurer's Report**

- No major financial actions over the last month
- No progress on alternative products for reserve funds
- Cash On Hand
  - About \$10k over policy requirement
  - Total cash on hand total continues to follow same trend as last FY
  - Service First deposits still exceed insurable limit
    - Some will be moved from Service First account to RCFU account
- Enrollment
  - 94.7% average annual enrollment as of 08/18/2025

- Resulting in approx. \$18k in net income
- Staff Bonuses
  - Board approved first \$16k of FY25 to go toward staff bonuses

### **MCDC Administrative Report**

- Staffing
  - Toddler A teacher has accepted the position
  - Toddler Float position offer has been extended
  - More interviews are on the horizon
- Classroom Transitions
  - Families be notified of transition to a new room two weeks prior to the move-up with a letter in the child's cubby as well as an email. The losing and gaining classrooms should be notified at the same time as the families.
  - All children moving up to new classes, aside from Pre-C to Pre-B and Pre-B to Pre-A, will have a week-long transition to the new classroom.

*Meeting Adjourned:* 11:53 pm