

**MCDC Board of Directors**  
**Meeting Agenda – OPEN**  
**Thursday 31 July 2025 Via MS Teams**

**BOD Present:** Matt McSavaney, Logan Ojermark, Jordan Whetstone, Doug Trent, Chelsea Keeton, Delphine Duquette

**MCDC Management:** Rhonda Chambliss, Melissa Boylen

*Meeting Called to Order:* 12:03 pm

**President's Report**

- Thank you for everyone who attended the 4<sup>th</sup> of July Parade.
  - Bill Marks, RaeAnn Meyer, and Roger Baird were all in attendance, showing support for our children and our program.
- Thank you to family members who supported the indoor clean-up day.
- Thank you to everyone who stopped by the MCDC table at the Orion for Marshall's 65<sup>th</sup> Birthday Celebration.
- 3-Month Look Ahead
  - August
    - Industrial Water Outage, Friday 8/8
    - Staff Training Day, Friday 8/29 **CENTER CLOSED**
  - September
    - Labor Day, Monday 9/1 **CENTER CLOSED**
    - Outdoor Clean-Up Day, Saturday, 9/27 (8am-12pm)
  - October
    - Columbus Day, Monday 10/13 **CENTER CLOSED**
    - Fall Festival, Friday 10/17 (5:30pm-7:30pm) at the Activities Building
    - 3<sup>rd</sup> Annual Trunk-or-Treat, Friday 10/31
    - Preschool Pumpkin Patch Field Trip, TBD
- Industrial Water Outage, Friday, 8/8
  - MSFC Facilities is planning for an industrial water outage from the evening of 8/7 to 1/10
  - According to the Arsenal Fire Marshall, the sprinkler system at MCDC is more for mitigation of lost property than saving lives. MCDC is the "gold standard" at Marshall, getting out of the building in 2 minutes.

**Vice President's Report**

- Thank you to everyone who came out to the Marshall 65<sup>th</sup> at the Orion. And thank you to the parents who volunteered to help staff the table.

### **Secretary's Report**

- 

### **Treasurer's Report**

- Transition to QuickBooks Online is complete
  - Cannot automate Brightwheel
- Cash On Hand
  - As of June 31, there is \$26,717 over the \$250,000 limit
    - This is no longer an issue since this was a three-pay period month
    - Still looking into another place to put some of this money that is high yield
- Budget vs. Actuals
  - Underrunning payroll. We budgeted for full-time employees and some have left the center.
  - Workers Comp is underrunning. It is usually pulled out in June, but will come out in July, so this will even out.
  - Underrunning office supplies. Is maybe getting lumped into classroom supplies or something similar.
  - Enrollment is higher than anticipated. There is an anticipated drop-off in enrollment as some Pre-A students go to Kindergarten.
  - Staff Bonuses
    - MOTION: Doug would like the first \$16,000 of FY25 net income to be allocated towards staff bonuses. Delphine seconds. 6 in favor; 0 against. MOTION CARRIES.
    - This will remain open as a low risk.
  - All past tax liabilities have been resolved or forfeited due to the statute of limitations passing.

### **Registrar's Report**

- 

### **Members' at Large Report**

- Charleston Wrap Fundraiser – ends on Monday, August 18 – have raised around \$900 so far.

### **MCDC Administrative Report**

- One vacancy will be filled next week in Explorer B.

- Still looking to fill a couple of full-time spots as well as a couple of substitute spots.

*Meeting Adjourned:* 2:41 pm