

**MCDC Board of Directors**  
**Meeting Agenda – OPEN**  
**Friday 28 March 2025 In-Person and Via MS Teams**

**BOD Present:** Matt McSavaney, Logan Ojermark, Jordan Whetstone, Doug Trent, Chelsea Keeton, Kayla Daniel, Delphine Duquette

**MCDC Management:** Rhonda Chambliss, Melissa Boylen

**Membership:** 12 families

*Meeting Called to Order:* 12:00 pm

**President's Report**

- Board elections are in April
  - Be on the lookout for an email call for nominations
  - Voting will take place 7 days prior and will close at the GMM
- 3-Month Lookahead
  - April
    - Outdoor Clean-Up Day, Saturday 4/26 (8am-noon)
    - Call for Board Nominations and GMM – date TBD
  - May
    - Anniversary Picnic, Friday 5/2 (5pm-7pm)
    - Training Day and Staff Meeting, Friday 5/23 **CENTER CLOSED**
    - Memorial Day, Monday 5/26 **CENTER CLOSED**
  - June
    - New Board Members Assume Office, 6/1
    - Juneteenth, 6/19 **CENTER CLOSED**
- Updates to Operating Policy
  - Volunteer Hours Policy was removed as well as the associated fees
  - Requirement to attend GMMs and Board meetings as well as the associated fees were removed
- ACTION: Review bylaws for what it says about fundraising and partnering with members prior to April's proposed fundraiser.

**Treasurer's Report**

- Financial Review
  - Paperwork has all been submitted

- Final out briefing is on 4/10 with an opportunity to respond to their findings
- QuickBooks transition
  - Bulk of transition is complete
  - Brightwheel elements are in the works for automated entry

### **Registrar's Report**

- Website
  - Credentials issue has delayed the launch of the new website

### **Members' at Large Report**

- Phil Sandoval's Night
  - Raised \$400
  - Looking to schedule another night in the fall
- Next Fundraiser: Bake Sale in April
  - The Sour Crumb
- Communications Plan
  - Hope to have an email to membership outlining our communications plan within the next couple of weeks

### **MCDC Administrative Report**

- Continuing the search for a primary teacher in Explorer A
- New sub starting 4/14
- Ms. Tina is out – please give grace as Rhonda, Melissa, & Misty are working in the kitchen in her absence
- ACTION: Rhonda to look for the renewal date for liability insurance prior to the next Board meeting.

*Meeting Adjourned:* 12:50 pm