

**MCDC Board of Directors**  
**Meeting Agenda – OPEN**  
**Friday 25 October 2024 In-Person and Via MS Teams**

**BOD Present:** Matt McSavaney, Logan Ojermark, Jordan Whetstone, Doug Trent, Chelsea Keeton

**MCDC Management:** Rhonda Chambliss, Melissa Boylen

*Meeting Called to Order:* 12:03 pm

**President's Report**

- Thank you to all parents, families, and caretakers that have been helping out around center. We love seeing the parent engagement and appreciate all the feedback we have received; please continue to provide any additional feedback you may have.
- Budget season is coming up as well as policy season. We have updates that need to be rolled in.

**Vice President's Report**

- MOTION: Extend the sunset date of the Parent Communication Committee (PCC) until January 31, 2025. Working on a communications plan and folding many of those recommendations into our website development. Given the soft rollout of the website, would like to extend the PCC charter until January 31. Doug seconds. All present vote yes. Motion passes.

**Secretary's Report**

- We are all up to date with posting meeting minutes.

**Treasurer's Report**

- Budget Season
  - Charter for a Budget Committee will not come to fruition this year due to extenuating circumstances.
  - Will see rate increases with explanations as to why. Feedback and vote from membership will occur after presentation at the GMM. Threshold for the vote is majority of those present.
- Tax Season
  - Communicating with tax advisors and accountant to pull what we need to file our taxes on time this year.

## **Registrar's Report**

- Website Development
  - Cedric Anderson is present (IS01 – updating our website!) – everything is going smoothly and should be live by year's end.

## **MCDC Administrative Report**

- Huge thank you for everyone that came, set-up, and cleaned-up the Fall Festival.
- Lots of events coming up this holiday season. Keep a look out for signups.

## **3-Month Lookahead**

- October
  - Spirit Week, Monday 10/28 - Friday 11/2
    - Monday: Crazy Sock Day
    - Tuesday: Jersey/ Sports Team Day
    - Wednesday: Orange & Black Day
    - Thursday: Costume Day (NO WEAPONS)
    - Friday: Pajama Day
  - Halloween Classroom Parties, Thursday 10/31, 2:45pm
  - Trunk-or-Treat, Thursday 10/31, 4-5pm
- November
  - Fall Portraits with Spoiled Rotten Photography, Tuesday 11/5 - Thursday 11/7
  - Veterans Day, Monday 11/11 (**Center Closed**)
  - Thanksgiving Lunch, Thursday 11/21, 11am
    - MCDC to provide turkey and drinks
    - Parents to provide sides and desserts (sign-ups will be provided)
    - Will have lunch with our children in their classrooms
  - Thanksgiving Break, Thursday 11/28 - Friday 11/29 (**Center Closed**)
- December
  - Holiday Store, Thursday 12/5
    - Details will be in Track It Forward
  - Holiday Classroom Parties, Friday 12/13, 2:45pm
  - Holiday Program, Monday 12/16, 5:30pm
  - Winter Spirit Week, Monday 12/16 - Friday 12/20
  - Christmas Break, Tuesday 12/24 - Thursday 12/26 (**Center Closed**)

***Meeting Adjourned: 12:26 pm***