

MCDC Board of Directors
Meeting Minutes – OPEN
Friday 7 June 2024 In-Person and Via MS Teams

BOD Present: Matt McSavaney, Jordan Whetstone, Doug Trent, Delphine Duquette

MCDC Management: Rhonda Chambliss, Melissa Boylen

Others: 12 members

Meeting Called to Order: 1:01 pm

President's Report

- Contacting the Board and Board Meetings
 - Informal conversations in the hallway, email the Board, and Board meetings
 - Norms and expectations for meetings
 - Intend to have regular Board meetings the first Friday of every month at 1
 - May meet more regularly and will put notice of open meetings with as much notice as possible
- Vision and Progress of Parent Communication Committee
 - Informal meetings over the last couple of weeks
 - Composed of 7 non-board members
 - Holistic approach to building trust and community-building
 - Looking at all forms of communication
 - What is successful and efficient
 - Goal of getting a survey for membership out this month (3rd or 4th week of June)
 - Possible to craft this in a way to work as a part of accreditation credit as well
 - Goal of producing a monthly newsletter
- Proposal for putting a pause on Service Hours (in its current form)
 - Potential pause of fees for the time being – suggestion received from membership
 - MOTION: Doug – put a pause on the assessment of fees associated with service hours while maintaining the tracking portion of the policy for data-driven reassessment of the policy no later than six months from now
 - Delphine seconds
 - 4 yes, Kayla is not present – motion passes
- Special Appointments for VP and Registrar

- Given responsibilities of the Board, would like to open discussion on special appointments
- MOTION: Delphine – appointment of Mikayla Kockler as VP in the interim, with a vote to be held by membership in a special election no later than August 1
 - Doug seconds
 - 4 yes, Kayla is not present – motion passes
- MOTION: Jordan – appointment of Chelsea Keeton as Registrar in the interim, with a vote to be held by membership in a special election no later than August 1
 - Delphine seconds
 - 5 yes, Kayla is not present – motion passes

Vice President's Report

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Secretary's Report

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Treasurer's Report

- No reconciliations for the last month due to our accountant being on leave
 - Due to this, Doug does not have a monthly report for us yet
- Budget Planning for FY25
 - Traditionally just the Treasurer that creates this
 - Wants to stand up a temporary committee composed of general membership to see what goes into making the budget and provide input
 - To then be taken to the Board for a vote and then the General Membership for a vote.
 - Does not see a reason any member could not be on this committee

Registrar's Report

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Members' at Large Report

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MCDC Administrative Report

- Received applicants for subs and open preschool positions
 - Have 4 interviews set up for next week

Meeting Adjourned: 1:50 pm