

MCDC Board of Directors
Meeting Agenda – Open
Friday 3 May 2024 In-Person and Via MS Teams

BOD Present: Matt McSavaney, Jordan Whetstone, Doug Trent, Jared Wilson, Whitney Wilson

MCDC Management: Rhonda Chambliss, Melissa Boylen

Meeting Called to Order: 1:15 pm

President's Report

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Vice President's Report

- Board Election Results
 - President: Matt McSavaney
 - Vice President: will be vacant starting June 1, 2024
 - Secretary: Jordan Whetstone
 - Treasurer: Doug Trent
 - Registrar: Brady Doepke
 - Member at Large (1 year): Whitney Wilson
 - Member at Large (2 Year): Kayla Daniel
- Need to appoint a Vice President on/after May 31
 - 60 days to fill position with a Special Election
 - Verbal resignation from Blake followed by a written version
- Consider varied times for General Membership meetings
 - Possibly offer shorter ones at lunch?

Secretary's Report

- ACTIONS for Jordan:
 - Draft email announcing election results
 - Draft email with updated operating policy
 - Highlight the big changes
 - Copy signed by May 15 to help ensure parents understand contents.
 - Note: original Parental Acknowledgement Forms signed by all members upon time of enrollment is automatically effective for future revisions

- Type up and email for approval all minutes from April

Treasurer's Report

- Expect enrollment to dip after/during summer
- Reached out to Bill last Thursday about additional expenses incurred during the BMSS audit – 11-12k – MSFC to pay for this

Registrar's Report

- Melissa created a Google form for enrollment – seems to work well and cut out typos, etc. (about 9 families have used it so far)
- OCIO – looking at a civil servant to do an enrollment page and update the website without a cost to MCDC – were given to timeline
 - Will provide all relevant information to Brady at formal hand-over meeting
 - Wordpress v. Drupal
 - MCDC confluence (Matt should have access now)
- Full classrooms – received 1 withdrawal notice this week
 - Some are waiting on lottery announcements for public programs
- Waitlist is looking good
- Transitions to start trickling in June following graduation with a larger movement in August
- Graduation is May 28

Members' at Large Report

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MCDC Administrative Report

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Meeting Adjourned: 2:13 pm