MCDC Board of Directors -- Meeting Agenda

## Wednesday, December 18th 2019

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Present** | **Absent** |
| President | Vicky Garcia | X |  |
| Vice President | Eileen Beardsley | X |  |
| Director | Kelli Wright | X |  |
| Assistant Director | Cecilia Finn | X |  |
| Secretary | Rachel Garces | X |  |
| Treasurer | John Peugeot | X |  |
| Registrar | Yvonne Villegas-Aguilera | X |  |
| MAT (wait list) | Tristan Lane | X |  |
| MAT (enrolled) | RJ Habig |  | x |

1. Director/Assistant Director
   1. Staffing – New toddler floater in training and doing well.
   2. Christmas Dinner – enjoyed by all
   3. Belks – they responded that they are still working on our portion of the charity sale
   4. Grievance Leave Proposal – reworked working of proposal. Will be sent to board for voting
2. President:
   1. Tablets/iPad Transfer
      * Should we get Fire tablets for kids because they are cheaper (x6)
      * Current lesson planning is not software specific but is more related to online research and ideation.
      * Giving 5 Tablets back to NASA IT.
      * Need 4 near term to replace NASA assets
      * Others needed at TBD for new software and lesson planning
   2. CR – Prepped for potential government shutdown, potentially not a worry
      * Utilities are forward funded till March
   3. Vicky to provide a current summary of the new software history and options/features
3. Vice President:
4. Members at large:
5. Treasurer:
   1. Brightwheel
      * $320/ month for everything for a 1 year contract
      * Set up fee of $349
      * What does “everything” include?
      * Brightwheel is not compatible with Quickbooks
      * Cc payment 2.9%, ACH $0.66/transaction
      * There is some security concern using cloud based systems, and need clarification between cloud based and web based.
6. Secretary: Survey Review – working draft review slides to be sent to board for review by cob tomorrow
7. Registrar:
8. Upcoming Events:

Jan 8th – Board Meeting

Jan 20th – Holiday (MLK)

Jan 21st – Staff Meeting

Jan 22nd – Board Meeting

1. Upcoming Topics
   1. Assessment of necessary Reserves amount + Plan for transfer to Money Market (Jan 8th Meeting)
   2. Plan for Bonuses in 2020 (Jan 8th Meeting)
   3. Planning for 2020 (Jan 22nd Meeting)
      * Outdoor garden planting
      * Field Trips
      * Silent Auction for the next Fall Festival
      * Etc.