# MCDC Board of Directors -- Meeting Agenda

Thursday May 6th, 2021

|  |  |  |  |
| --- | --- | --- | --- |
|   |   | **Present** | **Absent** |
| President | Robyn Crabtree | x |  |
| Vice President | Eileen Beardsley | x |  |
| Director | Kelli Wright | x |  |
| Assistant Director | Cecilia Finn | x |  |
| Secretary | Mary Christian (MC) Brewer | x |  |
| Treasurer | Heath Martin  | x |  |
| Registrar | Eleasa Wilson | x |  |
| Member at Large | Kate Estes | x |  |
| Member at Large | Alexandra Dominguez | x |  |

**COVID-19 Policy** Kelli/Cecilia

<https://www.cdc.gov/coronavirus/2019-ncov/your-health/need-to-know.html>

* Allowing Parents in Classroom/Attend activities – Poll Results – 30 teachers voted, 9 still uncomfortable. Looking for more insight from those teachers as to what might make them more comfortable in order to begin allowing parents in classrooms. Concern that we are not giving parents visibility into the classrooms when they have questions about what is going on in classrooms/ transitioning to new class.

**Budget:**

Medical Insurance Kelli

Previously had a BCBS “gold”, went to Silver and added a gap insurance with Allstate, and staff has not been pleased with this change. The gap insurance seems to only cover major surgeries, etc and not doc appointments, prescriptions, etc. The staff is aware the premium would be more on the gold plan but would prefer it. Has already past renewal phase for this year, changes were due end of April. Kelly can investigate changing mid-year.

Overview of Where We Stand & Next Steps Heath

Heath gave an overview of the budget status and recommended a two week tuition “vacation”, bonuses or double bonuses for staff, and Brightwheel. Could potentially take the same actions but at a lower level.

* Kelli and Cecilia pointed out that families leaving in August for kindergarten would benefit from the tuition holiday now vs a small tuition reduction.

Kate - Could we use some of the cushion to make some of the improvements at the center? Bookcases, repairs, etc.

* Kelli agreed and suggested we see what the overage is towards the end of the year and put that back into the center as well

**Budget Savings & Fundraising** Kelli, Cecilia, Kate, Alex

* MCDC Logo Swag Campaign – Doing ours later this month
* Nothing Bundt Cakes – Made ~$200
* Scholastic Book Fair - upcoming

**Enrollment**

* Enrollment Percentage – May 5 89% + 1 infant EOM Kelli, Cecilia, Eleasa
* Upcoming Enrollments Eleasa
* Brief summary of NASA’s Blended Work Environment plan MC
	+ 25% staff on site for Stage 1

**Board Elections -** Remember to Vote Today!

**Teacher Evaluations**

* 4 to be completed by end of March Kelli
	+ 1 completed, just need to meet with teacher. All should be completed by end of April
	+ Not yet completed. Did set an appt but it was OBE. Understaffing leading to scheduling issues. Add 4 for month of May, so 8 Total

**Set Date for Teacher Appreciation Week** Kelli

Week of June 7-11

**Remind Membership to reach out to Kelli, Cecelia,** Robyn to Draft Email

**or board members when there is a concern, otherwise it cannot be addressed**

**MCDC/MSFC SAA Agreement signed today - by Robyn** Robyn

**Parent/Caregiver Survey – Robyn editing** MC / Robyn

Closing Thoughts from Membership

[Link to previous notes for reference on older topics](https://drive.google.com/file/d/1C_bGQkJduYZIXtwmexWo1nVjaLK60HAa/view?usp=sharing)

# Tabled topics to be addressed at a later date and/or as time allows:

* Garden purchases & supply request list
* Website Updates
* Budget Savings through change in food distributor
* Donations – 2 iPads/2 Laptops still needed
* Center Facelift
* Brightwheel