MCDC Board of Directors -- Meeting Agenda

## Wednesday, November 4th, 2020 (Fundraising Opportunities)

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Present** | **Absent** |
| President | Robyn Crabtree | x |  |
| Vice President | Eileen Beardsley | x |  |
| Director | Kelli Wright | x |  |
| Assistant Director | Cecilia Finn | x |  |
| Secretary | Mary Christian (MC) Brewer | x |  |
| Treasurer | Heath Martin (& John Peugeot) | x |  |
| Registrar | Eleasa Wilson |  | x |
| Member at Large | Kate Estes | x |  |
| Member at Large | Alexandra Dominguez | x |  |

1. **Director/Assistant Director - Kelli Wright & Cecilia Finn**
   1. Updates
      * Halsey (Current Food Distributor) vs Merchants Cost Comparison
      * 73% Enrollment
      * Two teachers applied for Preschool B; Job ad listed on Indeed
2. **President - Robyn Crabtree**
   1. Communicating with IT on Pursuing App for Center
      * ProCare, BrightWheel, or HiMama
      * IT to Answer Questions on Options Later this Week
      * 5 New iPads Donated from Leidos to be Delivered this Week
   2. Center Facelift on a Budget
      * Mary Christian Taking Lead on Plants with Help from Eileen & Eleasa
      * Look into Work Order Process for Paint
      * Check Status of Logo Sign Sent in for Repair
      * Kelli Working with Facilities on Flooring Strip & Wax
        + MC Suggested Asking Volunteers to Help Move Furniture
   3. PPP Loan Update
      * Oct 19 - PPP Loan Amounts under $50k have been decisioned, but above that amount are still undecided. Accountant from bank hopes to have an update soon.
3. **Vice President - Eileen Beardsley**
4. **Treasurer - Heath Martin (& John Peugeot)**
   1. Status
      * John & Heath Finalizing Budget Options Based on Discussions
        + Will Send via Email for Voting
        + Follow-Up Meeting can be Scheduled if Necessary

~~October 28 Present Proposed Budget Options to the Board~~

October 28 - November 6 Make any Necessary Edits for Board to Agree on Budget

November 5-6 Send Proposed 2021 Budget to MCDC Members

November 6-16 MCDC Members Can Submit Questions/Suggestions

November 19 MCDC Members Vote on Budget

1. **Members at large - Kate Estes & Alex Dominguez** 
   1. Special Guest: Emily Jane McSherry
      * Rep for Merchants Food
      * Discussed potential fundraising opportunities
        + Fish Fry
        + Taco Night or Spaghetti Night
        + Thanksgiving Foods
      * Grocery Store Deals
        + Opportunity to Save $100-$300/Month
   2. Christmas Wrapping paper – sent out link
   3. SCRIP – sent out link
   4. Presented Draft Annual Fundraising Plan to Include Recurring & Seasonal Fundraising Opportunities
   5. Add fundraising opportunities/instructions to MCDC Website
   6. What about “Top Donor” plaque or similar recognition for direct contributions to the Center?
2. **Secretary - Mary Christian (MC) Brewer**
   1. Gathering Plants for Center Planters out Front
3. **Registrar - Eleasa Wilson** 
   1. Updates/Status?
      * Two infant spots filled
        + November 2nd –
        + November 2nd –

**Future Board Meeting Tentative Agendas**

* Independent Financial Review by CPA
* Review By-Laws
* Temporary Referral Rewards (Tuition Credit for Referring New Members?)
* Drafting Proposed Website Updates for Board Review/Input