MCDC Board of Directors -- Meeting Agenda

## Wednesday, November 4th, 2020 (Fundraising Opportunities)

|  |  |  |  |
| --- | --- | --- | --- |
|   |   | **Present** | **Absent** |
| President | Robyn Crabtree | x |  |
| Vice President | Eileen Beardsley | x |  |
| Director | Kelli Wright | x |  |
| Assistant Director | Cecilia Finn | x |  |
| Secretary | Mary Christian (MC) Brewer | x |  |
| Treasurer | Heath Martin (& John Peugeot) | x |  |
| Registrar | Eleasa Wilson |  | x |
| Member at Large | Kate Estes | x |  |
| Member at Large | Alexandra Dominguez | x |  |

1. **Director/Assistant Director - Kelli Wright & Cecilia Finn**
	1. Updates
		* Halsey (Current Food Distributor) vs Merchants Cost Comparison
		* 73% Enrollment
		* Two teachers applied for Preschool B; Job ad listed on Indeed
2. **President - Robyn Crabtree**
	1. Communicating with IT on Pursuing App for Center
		* ProCare, BrightWheel, or HiMama
		* IT to Answer Questions on Options Later this Week
		* 5 New iPads Donated from Leidos to be Delivered this Week
	2. Center Facelift on a Budget
		* Mary Christian Taking Lead on Plants with Help from Eileen & Eleasa
		* Look into Work Order Process for Paint
		* Check Status of Logo Sign Sent in for Repair
		* Kelli Working with Facilities on Flooring Strip & Wax
			+ MC Suggested Asking Volunteers to Help Move Furniture
	3. PPP Loan Update
		* Oct 19 - PPP Loan Amounts under $50k have been decisioned, but above that amount are still undecided. Accountant from bank hopes to have an update soon.
3. **Vice President - Eileen Beardsley**
4. **Treasurer - Heath Martin (& John Peugeot)**
	1. Status
		* John & Heath Finalizing Budget Options Based on Discussions
			+ Will Send via Email for Voting
			+ Follow-Up Meeting can be Scheduled if Necessary

~~October 28 Present Proposed Budget Options to the Board~~

October 28 - November 6 Make any Necessary Edits for Board to Agree on Budget

November 5-6 Send Proposed 2021 Budget to MCDC Members

November 6-16 MCDC Members Can Submit Questions/Suggestions

November 19 MCDC Members Vote on Budget

1. **Members at large - Kate Estes & Alex Dominguez**
	1. Special Guest: Emily Jane McSherry
		* Rep for Merchants Food
		* Discussed potential fundraising opportunities
			+ Fish Fry
			+ Taco Night or Spaghetti Night
			+ Thanksgiving Foods
		* Grocery Store Deals
			+ Opportunity to Save $100-$300/Month
	2. Christmas Wrapping paper – sent out link
	3. SCRIP – sent out link
	4. Presented Draft Annual Fundraising Plan to Include Recurring & Seasonal Fundraising Opportunities
	5. Add fundraising opportunities/instructions to MCDC Website
	6. What about “Top Donor” plaque or similar recognition for direct contributions to the Center?
2. **Secretary - Mary Christian (MC) Brewer**
	1. Gathering Plants for Center Planters out Front
3. **Registrar - Eleasa Wilson**
	1. Updates/Status?
		* Two infant spots filled
			+ November 2nd –
			+ November 2nd –

**Future Board Meeting Tentative Agendas**

* Independent Financial Review by CPA
* Review By-Laws
* Temporary Referral Rewards (Tuition Credit for Referring New Members?)
* Drafting Proposed Website Updates for Board Review/Input