

**MCDC Board of Directors  
Meeting Minutes  
Friday, 20 January 2023 via MS Teams and in-person**

**BOD Present:** Carrie Olden, Alexandra Dominguez, Cara Nall, Heath Martin, Jared Wilson, Natalie Aponte-Mendez, Kara Ayala

**Others:** Kelli Wright, Cecilia Finn

**Meeting Called to Order: 0903 hrs**

**President's Report**

- Indoor cleaning. Coming back to redo portions, and Carrie negotiating the bill down. Working with them, won't pay bill in the meantime.
- Multipurpose room mats. Needs copy of tax-exempt form for purchase. Company will order them to size so they cover all the area.
- Board training. Pending.
- Staff 401Ks. Requesting additional information from RFCU.
- Tax Exempt Paperwork. MCDC has been paying sales tax due to lacking this paperwork, Carrie will call IRS and track down way ahead.

**Vice President's Report**

- Vote on 3d staffer for Pre-A. 3 for, 4 against.

**Secretary's Report**

- Walked through operating policy changes.
- Working business policy finalization.

**Treasurer**

- Increased expenses in December due to vacation pay outs, increased bonuses, and workman's comp.
- Bill.com trying to finalize will have set up by 1 Feb.

**Director's Report**

- Will measure Pre-C classroom to determine viability of adding 2 students.

**Meeting Adjourned: 1104 hrs**