MCDC Board of Directors -- Meeting Agenda

## Thursday, June 18, 11:30am

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Present** | **Absent** |
| President | Jennifer Stanfield | X |  |
| Vice President | Elizabeth Robertson |  | X |
| Director | Kelli Wright | X |  |
| Assistant Director | Cecilia Finn | X |  |
| Secretary | Stefanie Justice | X |  |
| Treasurer | Brian Hamill | X |  |
| Registrar | Brian Mulac | X |  |
| MAT (wait list) | Rachel Paden | X |  |
| MAT (enrolled) | Erin Betts | X |  |

1. Director/Assistant Director
   1. 25th Anniversary of MCDC

-Need center representative to speak

-Need A/V system

-Ordering polo shirts for staff for 25th anniversary

1. President:
   1. NASA Day on the Square

-Around 50 parents/kids expected

-Streets closed at 5:30am

-Center will have bubbles, chalk, cornhole, cooling necklaces, rocket reading area

-Concerns voiced about lack of rain plans

-Parade logistics: preschoolers will be near the front; TJ Creamer will lead parade

b. Facilities issues

-Repairs include sunshade on preschool playground, painting lobby are in planning

1. Vice President:
   1. Search for new accountant

-Jennifer sent Elizabeth the info

1. Members at large:
2. Treasurer:
   1. Financial management oversight

-Those on payment plans are making payments

* 1. A/R review:
  2. Budget Review/Current Account Totals (Reconciliation Reports):
     + General Operating: $ 199.9 K
     + Money Market (Savings): $ 64.1K
     + Corporate: $ 1.6K
     + Redstone Checking: $ 17.9K

1. Secretary:
   1. 401K fee assessment

-Stefanie to get info from Kellie

-Review bylaws for registrar position

-Stefanie to send Board Manual to Erin and Rachel

1. Registrar:
   1. Change to Registrar duties for operating policies/bylaws
   2. Open slot(s) communication (Registrar and Director)

·  Enrollment at \_95\_\_ this week, and projected as \_\_ next week

* 1. Open Slots For Each Room:

Infant A –

Infant B –

Creeper A –

Creeper B  –

Toddler A -

Toddler B -

Explorer A-

Explorer B -

Pre C -

Pre B -

Pre A -

* 1. Slots offered & accepted: 2 offers out
  2. Dis-enrolled:

CALENDAR

June 18: Father’s Day store

June 19: Donuts for Dad

June 20: NASA Day on the Square

June 30: Board Meeting

July 1: Fourth of July Parade

July 8: Board Meeting

July 9: 25th Anniversary Carnival

July 13-17: Cheer Camp

July 22: Board Meeting

July 23: Staff Meeting

July 27-30: Sports Camp