MCDC Board of Directors -- Meeting Agenda

## Wednesday, May 27 11:30am – 1:30 pm, Lunch!

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Present** | **Absent** |
| President | Jennifer Stanfield | X |  |
| Vice President | Elizabeth Robertson | X |  |
| Director | Kelli Wright | X |  |
| Assistant Director | Cecilia Finn | X |  |
| Secretary | Stefanie Justice | X |  |
| Treasurer | Brian Hamill | X |  |
| Registrar | Brian Mulac | X |  |
| MAT (wait list) | Kurt Smalley/Rachel Paden | X |  |
| MAT (enrolled) | Erin Betts |  | X |

1. Director/Assistant Director
   1. 25th Anniversary of MCDC

-We will have a special celebration in conjunction with the anniversary picnic on Thursday, July 9.

1. President:
   1. NASA Day on the Square

-Event on June 20 from 10am to 2pm

-MCDC will have a booth with games, facepainting, and brochures about facility / openings

-Children will participate in parade around 10:30am, led by astronaut, TJ Creamer

-Families called to decorate wagons and strollers much like we do for 4th of July parade

-Parade will wrap up at the stage where preschoolers will sing 2 songs

-Snacks and drinks will be available for children after the parade

1. Vice President:

-Action was given to look into different accountants

-Kelli and Brian will send the available information

1. Members at large:
   1. Farewell and Welcome!

-Board thanked Kurt Smalley for his service as Member at Large.

-Rachel Paden was welcomed as the new Member at Large.

1. Treasurer:
   1. Financial management oversight

-Discussed accountant performance and timeliness

1. Secretary:

-Assigned action to help with update of registrar duties

-Update bylaws with new duties

1. Registrar:
   1. Change to Registrar duties for operating policies/bylaws

-Brian to work with Stefanie to make updates to bylaws

-Discussed potentially housing waitlist on QuickBooks or obtaining MSFC server space so it could reside in a shared location

* 1. Open slot(s) communication (Registrar and Director)

·  Enrollment at \_92\_\_ this week, and projected as \_92\_ next week

* 1. Open Slots For Each Room:

Infant A –  1

Infant B –

Creeper A –

Creeper B  –

Toddler A -

Toddler B -

Explorer A-

Explorer B -

Pre C -

Pre B -3

Pre A - 3

* 1. Slots offered & accepted:
  2. Dis-enrolled:

CALENDAR

June 1: New Board members begin service

June 8-12: Kelli out

June 18: Father’s Day store

June 19: Donuts for Dad

June 20: NASA Day on the Square