MCDC Board of Directors -- Meeting Agenda

## Thursday, September 29, 11:30a-1p

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Present** | **Absent** |
| President | Brian Mulac | X |  |
| Immediate Past President | Jennifer Stanfield |  | X |
| Vice President | Elizabeth Robertson | X |  |
| Director | Kelli Wright | X |  |
| Assistant Director | Cecilia Finn | X |  |
| Secretary | Stefanie Justice | X |  |
| Treasurer | Brian Hamill |  |  |
| Registrar | Morgan Abney | X |  |
| MAT (wait list) | Rachel Paden |  | X |
| MAT (enrolled) | Erin Betts | X |  |

1. Director/Assistant Director
   1. Staffing – candidates/issues/interview summary

Vote: All in favor with making Maegen Pendergrass an offer for Pre-B position.

-Still have Explorer B position open. Kelli reviewing a few more resumes.

* 1. Calendar overview

1. President:
   1. Status on Furlough planning

-Board should plan to send an email out to the membership with most up to date information about planning efforts. MSFC operating normally throughout this week at least. IF no word this afternoon, Brian plans to send email to membership with updated info and what we’re trying to do. Will let parents know website will be updated with info and FB page will be updated.

1. Treasurer:
   1. Budget planning status

-Projecting rest of year based on enrollment numbers. Brian working on simplifying the budget

plan to send to board next week.

-Open forum will occur before Thanksgiving to vote on next year’s budget. Brian to send out for review in the next week or so.

-Next Board meeting Oct 16; Brian to send out budget about Oct 9

-Open forum week of Oct 26 (notionally)

* 1. New accountant transition

- Board voted unanimously change accountants and to move to Greg Barnes for accounting services.

-Barnes suggested waiting until 990 and next payroll finished.

1. Secretary:
   1. 401k research (do we know what “advised” gets us?)

-Board discussed potential changes to staff 401K and fee structures.

Board voted unanimously to sign Morgan Keegan 401K renewal. Board voted unanimously for MCDC pay base cost/fees for 401K with Morgan Keegan ($4300/$35/participant) if can’t terminate early, delay Keel point until almost next year. Board voted unanimously to move to Keel Point once it was determined if there are early termination fees with Morgan Keegan and to move to the Keel Point 401K advised account at the time when it lines up (either after early termination or at beginning of next fiscal year).

-Stef and Kelli to look into early termination / quarterly payments with Regions

7. Registrar:

a. Membership drive – status (issues?)

-72 families on wait list

-Modifying access to include members also

-Talked to folks about getting our own server; now they are really putting in work order to get server space

-Will put everything on shared server

-On shared drive; there would be a back up

-Sent out offers to 2 : 1 declined – Preschool; 1 accepted

Enrollment: 115, 90%

Open Slots For Each Room:

|  |  |  |
| --- | --- | --- |
| Infant A: 0 | Toddler A: 0 | Pre C: 3 |
| Infant B: 0 | Toddler B: 0 | Pre B: 7 |
| Creeper A: 0 | Explorer A: 0 | Pre A: 3 |
| Creeper B: 0 | Explorer B: 0 |  |

**Fall calendar**

Oct. 12 Closed for Columbus Day

Oct. 14 Preschool Field trip: Lyon family farm

Oct. 23 Fall Festival

Oct. 28 Board Meeting

Oct. 31 Halloween

Oct 28-30 Pictures

Belk Sale